

NICHOLAS I. BOHAY

NBOHAY@GMAIL.COM

EDUCATION

AMERICAN UNIVERSITY, Washington, D.C.

Bachelor of Science, Computer Science, May 2017

GPA: 3.2/4.0

Bachelor of Arts, Psychology, May 2017

GPA: 3.4/4.0

SKILLS

HTML	MySQL/ColdFusion	WordPress	Photoshop	NetBeans IDE
CSS	JavaScript	MailChimp	Kintera Sphere	C
Java	Python	Joomla	Google Analytics	Salesforce
PHP	Microsoft Office	Dreamweaver	NVU	Firespring

EXPERIENCE

MARK BOHAY MEDIA, *Web Developer & Digital Analyst*, Sterling Heights, MI

June 2011 – present

- Assist in the development and coding of websites and eblasts
- Test and correct bugs in applications
- Manage events for organizations
- Create, edit, and upload website and social media content
- Interact with clients to meet deadlines and needs
- Established metrics for company and clients using Google Analytics

I. BOHAY, DDS, *Manager's Assistant & Technical Support Administrator*, Warren, MI

March 2002 – present

- Provide technical support for network and computer systems
- Collaborate and assist owner on daily operations and business planning
- Developed and audited website and social media
- Helped manage company finances and payroll

SPINA BIFIDA ASSOCIATION (SBA), *Web Development Manager*, Washington, D.C.

January 2012 – March 2016

- Managed day-to-day design and updated 33 sites and social media platforms
- Managed relaunch of spinabifidaassociation.org with staff and outside vendors
- Created new websites for fundraising programs – raised over \$400,000
- Established and tracked analytics for the web and social media
- Managed successful overhaul and moved marketplace to Amazon to turn a profit
- Assisted with planning and execution of internal and external communication
- Developed digital solutions that help promote SBA and initiatives with staff and outside parties
- Managed multiple complex projects and prioritized competing needs to meet deadlines
- Articulated digital and technical systems in everyday language
- Provided general and technical support and assisted with graphic design work

NIXSHOPPE ONLINE, *Owner*, Sterling Heights, MI

January 2010 – July 2011

- Started online business selling items on ebay.com and Amazon.com
- Ran day-to-day operations and managed finances
- Built client base and developed contracts to retain clients and maintain profitability
- Maintained successful customer and vendor relationships

INTERESTS

building computers; racquetball; cooking; running; dancing; tennis; beach volleyball; home repairs and remodels.